



Ref. No. : SSIT/IQAC/MOM/9

Date: 09/10/2023

The meeting has organized in conference room at 10.30 am on 09/10/2023 in presence of following members:-

1. Dr. Pratik Hajare
2. Mr. Sarang Raut *Sarang*
3. Mr. Vivek Gawali
4. Dr. Debabrata Dey *DD*
5. Mr. Ankush Hatwar *AH*
6. Miss. Prachi Bhure
7. Mr. Rohit Deshmukh *RD*
8. Mrs. Ankita Rekkawar *AR*
9. Mr. Nakul Shenode *NS*
10. Mr. Abhijeet Nair *AN*
11. Mr. Dhammapal Ukey *DU*
12. Mrs. Shyamla Khobragade *SK*
13. Mr. Pratik Chamat *PC*
14. Miss. Minal Raut *MR*
15. Miss. Geeta Rathod
16. Mr. Shrihari Dhore

Agenda of the meeting:

1. Approval of previous meeting.
2. Review on NAAC PEER team visit.
3. Updating and effective use of ERP Software.
4. Review on University Result of final year students.
5. With the Chair's permission, any additional points.

Minutes of Meeting

1. Approval of Previous Meeting

- **Discussion:** The minutes of the previous meeting held on 10/07/2023 were reviewed.
- **Decision:** The minutes were approved unanimously without any amendments.

2. Review on NAAC PEER Team Visit

- **Discussion:** The feedback and observations from the NAAC PEER team visit were discussed.
- **Decision:** Actions to address any areas of improvement highlighted by the PEER team were agreed upon.

3. Updating and Effective Use of ERP Software

- **Discussion:** The current status of the ERP software and the need for updates and more effective usage were discussed.
- **Decision:** It was decided to update the ERP software and implement training sessions for staff to ensure effective usage.

4. Review on University Results of Final Year Students




- **Discussion:** The university results of the final year students were reviewed and analyzed.
- **Decision:** Strategies to improve student performance in future exams were discussed and agreed upon.

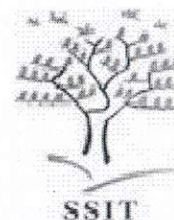
Mr. Vivek Gawali, IQAC Coordinator, proposed the vote of thanks to all IQAC members.


IQAC Coordinator
IQAC
Swaminarayan Siddhanta Institute
of Technology, Kalmeshwar, Nagpur


Principal
Swaminarayan Siddhanta Institute,
of Technology, Kalmeshwar.
Dist-Nagpur-441501.

Copy to-

- 1) Principal office file
- 2) IQAC file
- 3) Dean Academics 
- 4) HODs (CIVIL/ETC/ME/CE/FY/MBA)  
- 5) Concerned Members




ACTION TAKEN REPORT

Academic Year 2023-2024

The actions taken by the institute on the discussions/resolution made in the meetings of IQAC committee members are given herewith 09/10/2023

Sr. No	Resolution in IQAC Meeting	Action Taken
1	2. Review on NAAC PEER team visit.	A review was done with the objective to discuss the suggestions given by the respected NAAC Peer team. The report and valuable suggestion given by the NAAC Peer team was discussed and communicated to the criterion incharges and higher authorities.
2	3. Updating and effective use of ERP Software.	A review was done on the effective use of ERP software both in teaching and administrative work as well. Mr. Abhijeeth Nair was assigned the responsibility to conduct training sessions for the teaching and nonteaching staff so that ERP software can be effectively used both in teaching and administrative work.
3	Review on University Result of final year students.	The result of final year of each branch were discussed and reviewed with the objective to develop strategies to improve student's performance in upcoming examinations. More emphasis was given to conduct extra classes and remedial classes.


IQAC Coordinator
Co-ordinator
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