



Ref. No. : SSIT/IQAC/MOM/8

Date: 10/07/2023

The meeting has organized in conference room at 10.30 am on 10/07/2023 in presence of following members:-

1. Dr. Pratik Hajare
2. Mr. Sarang Raut
3. Mr. Vivek Gawali
4. Dr. Debabrata Dey
5. Mr. Ankush Hatwar
6. Miss. Prachi Bhure
7. Mr. Rohit Deshmukh
8. Mrs. Ankita Rekkawar
9. Mr. Nakul Shenode
10. Mr. Abhijeet Nair
11. Mr. Dhammapal Ukey
12. Mrs. Shyamla Khobragade
13. Mr. Pratik Chamat
14. Miss. Minal Raut
15. Miss. Geeta Rathod
16. Mr. Shrihari Dhore

Agenda of the meeting:

1. Approval of Previous Meeting
2. Reconstitution of Committee
3. Affiliation with DBATU
4. Review of Preparation for NAAC PEER Team Visit
5. Execution of ERP Software "Teachmint"
6. Organization of Seminars, Expert Talks, Workshops, and Personality Development Programs in Current Session
7. Any Additional Points (With the Chair's Permission)

Minutes of Meeting

1. Approval of Previous Meeting

- **Discussion:** The minutes of the previous meeting held on 04/02/2023 were reviewed.
- **Decision:** The minutes were approved unanimously without any amendments.

2. Reconstitution of Committee

- **Discussion:** The need to reconstitute the committee was discussed.
- **Decision:** It was agreed to reconstitute the committee as per following table.

Sr. No	Name	Designation	Affiliation	IQAC Designation
1	Dr. Pratik Hajare	Principal	SSIT, Nagpur	Chairman
2	Mr. Sarang Raut	Secretary	Sarvasiddhant Education society	Member Of Management
3	Mr. Vivek Gawali	Assistant Professor	SSIT, Nagpur	IQAC Coordinator
4	Dr. Debabrata Dey	Assistant Professor	SSIT, Nagpur	Member
5	Mr. Ankush Hatwar	Assistant Professor	SSIT, Nagpur	Member
6	Miss. Prachi Bhure	Assistant Professor	SSIT, Nagpur	Member
7	Mr. Rohit Deshmukh	Assistant Professor	SSIT, Nagpur	Member
8	Mrs. Ankita Rekkawar	Assistant Professor	SSIT, Nagpur	Member
9	Mr. Nakul Shenode	Assistant Professor	SSIT, Nagpur	Member
10	Mr. Abhijeet Nair	Administrative Officer	SSIT, Nagpur	Office Representative
11	Mr. Dhammapal Ukey	NGO	Dnyanadhamma Bahuudeshiya Vikas Sanstha, Nagpur	Member
12	Mrs. Shyamla Khobragade	Industry	Shatam Technologies	Member
13	Mr. Pratik Chamat	Ex-Student	NCET, Nagpur	Member
14	Miss. Minal Raut	Ex-Student	NCET, Nagpur	Member
15	Miss. Geeta Rathod	Student (CE)	SSIT, Nagpur	Member
16	Mr. Shrihari Dhore	Student (CE)	SSIT, Nagpur	Member

3. Affiliation with DBATU

- **Discussion:** The process and benefits of affiliating with Dr. Babasaheb Ambedkar Technological University (DBATU) were discussed.
- **Decision:** The committee decided to proceed with the affiliation process.



4. Review of Preparation for NAAC PEER Team Visit

- **Discussion:** The current status of preparations for the NAAC PEER team visit was reviewed.
- **Decision:** In this meeting, NAAC Coordinator Mr. Vivek Gawali, given proper guideline for preparation of NAAC PEER TEAM visit

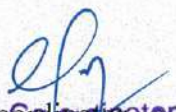
5. Execution of ERP Software "Teachmint"


- **Discussion:** The implementation of the ERP software "Teachmint" was discussed.
- **Decision:** In this meeting, Mr. Abhijeeth Nair is given proper guideline to all members for execution of ERP software "Teachmint".

6. Organization of Seminars, Expert Talks, Workshops, and Personality Development Programs in Current Session




- **Discussion:** Various programs for students were discussed to enhance their knowledge and skills.
- **Decision:** The committee decided to organize at least 3 expert talks and 1 workshop from each department per semester.

Mr. Vivek Gawali, IQAC Coordinator, proposed the vote of thanks to all IQAC members.


IQAC Coordinator
IQAC
Swaminarayan Siddhanta Institute
of Technology, Kalmeshwar, Nagpur


Principal
Swaminarayan Siddhanta Institute,
of Technology, Kalmeshwar.
Dist-Nagpur-441501.

Copy to-

- 1) Principal office file
- 2) IQAC file
- 3) Dean Academics 
- 4) HODs (CIVIL/ETC/ME/CE/FY/MBA) 
- 5) Registrar 
- 6) Concerned Members





ACTION TAKEN REPORT

Academic Year 2023-2024

The actions taken by the institute on the discussions/resolution made in the meetings of IQAC committee members are given herewith 10/07/2023

Sr. No	Resolution in IQAC Meeting	Action Taken
1	Reconstitution of Committee	IQAC Committee has been reconstituted.
2	Affiliation with Dr. Babasaheb Ambedkar Technological University and its Benefits.	Getting Affiliated with Dr. Babasaheb Ambedkar Technological University from sessions 2023-24.
3	Review of Preparation for NAAC PEER Team Visit	Review of Preparation of all documents related NAAC Peer Visit and prepared all documents merit wise.
4	Execution of ERP Software "Teachmint"	Training was conducted for teaching and non-teaching staff for the proper execution of Teachmint ERP Software.
5	Organization of Seminars, Expert Talks, Workshops, and Personality Development Programs in Current Session.	Different seminar, expert talks, and workshop for personality development were conducted at each departmental Level.


IQAC Coordinator
Swaminarayan Siddhanta Institute
of Technology, Kalmeshwar, Nagpur


Principal
Swaminarayan Siddhanta Institute
of Technology, Kalmeshwar,
Dist. Nagpur - 441501